

R & W Construction Company Inc.
 2646 Richlands Hwy
 Jacksonville NC 28540
 Phone: (910) 455-1830 Fax: (910) 455-9163

To Applicant: Federal and State laws required that all applications be considered without regard to race, religion, color, sex, age, or natural origin.
 Pre-employment Drug Screen is required

Application for Employment

Date: _____

Full Name _____
 (First) (Middle) (Last)

Home Phone () _____

Street Address _____ Birth Date _____ Cell Phone _____

City-State-Zip _____ Social Security # _____

Marital Status: Married _____ Single _____ Male _____ Female _____ Race _____ Birthplace _____

On case of an emergency contact _____ Relationship _____ Phone _____

Are you over the age of 18? _____ Position applying for _____ Desired Salary _____

Date available for work _____ Are you a citizen of the United States _____ If no, are you authorized to work in the US? _____

Have you ever worked for this company? _____ If yes, when _____ List special training skills _____

_____ List friends/relatives working here _____

Do you have a valid driver's license? Yes ___ No ___ Driver's License No. _____ State Issued _____

Prior Felony Conviction in the past ten years? _____ If yes, explain _____

Prior Military Service? _____ If yes, what branch and dates of Service _____

Type of discharge _____ If other than honorable, please explain _____

How did you hear about our company? ___ Friend ___ Website advertisement ___ Employment Security Commission ___ Other ___

Educational Background

School	Name & Location	Course of Study	# of Years Completed	Graduate	Diploma
College/Graduate					
Business					
Trade/Technical					
High School					
Elementary					

Previous Employment

Starting with your present employer, give complete full-time and part-time employment records keeping in mind that prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin, handicap or veteran status.

Company Name, Address and Phone Number	Job Title	Employed from: _____ Employed until: _____
Supervisor	Job Duties	Salary: Starting Salary: \$ _____ Per Hour Weekly: \$ _____ Final Salary: \$ _____ Per Hour Weekly: \$ _____
Reason for Leaving	Remarks	May we contact this company? _____

Company Name, Address and Phone Number	Job Title	Employed from: _____ Employed until: _____
Supervisor	Job Duties	Salary: Starting Salary: \$ _____ Per Hour Weekly: \$ _____ Final Salary: \$ _____ Per Hour Weekly: \$ _____
Reason for Leaving	Remarks	May we contact this company? _____

Company Name, Address and Phone Number	Job Title	Employed from: _____ Employed until: _____
Supervisor	Job Duties	Salary: Starting Salary: \$ _____ Per Hour Weekly: \$ _____ Final Salary: \$ _____ Per Hour Weekly: \$ _____
Reason for Leaving	Remarks	May we contact this company? _____

This information given in this application for employment is true, correct and complete. If employed, any misstatement or omission of fact can result in dismissal. I understand that acceptance of an offer of employment does not create a contractual obligation to employer to continue to employ me in the future. If you decide to engage an investigative consumer-reporting agency to report on my credit and personal history I authorize you to do so.

Signature _____ Date _____

(Do not write below line)

R & W comments _____
